

Employment Opportunity - USW, Local 1998 Casual position

The terms and conditions for these positions are governed by the Collective Agreement between the University of Toronto and the USW, Local 1998. The Department of Athletics and Recreation, has **6 (six)** positions available for the summer term 2024. Preference in hiring shall be based on whether the employee is a University of Toronto student, provided the employee is otherwise capable of performing the duties of the vacant position.

Posting date: April 1 – April 15, 2024
Position: On-site Supervisor
Salary: Hourly rate \$18.00
Work Hours: 20 Hours per week maximum
Monday to Friday 5 pm – 9 pm, Saturday and Sunday 8 am – 8 pm
(Shifts will be scheduled between those hours and may vary week to week)
Length of term: May 1, 2024 and ends not later than October 11, 2024

Position Summary:

Under the direct supervision of the Coordinator of Business Operations & Client Services, this position is responsible for the delivery of excellent customer service to students and community members. Duties will include the preparation of the Athletic Fields, Baseball Diamond and Beach Volleyball Courts, monitoring the activities taking place during each shift and implementing the rules of the facilities and providing support as needed. Support may be required in multiple facility locations during a work shift. Will perform related administrative functions as instructed.

Minimum Qualifications:

Education: Enrollment as a University of Toronto student or recent grad is preferred.

Experience: Must have a working knowledge of the facilities and programs that are offered by this department. Must have a passion for athletics and have a general knowledge of sport game management, rules and athletic facility operation. Must be able to interact in a friendly and informative manner. Must be decisive in enforcing policies and regulations. Must be able to be part of a team in supporting Departmental programs and initiatives. Must be able to lead such initiatives.

Skills: Manual dexterity, ability to stand/sit for long periods of time. Excellent communication, interpersonal and organizational skills.

Other: Professionalism and punctuality is a must. Ability to work with minimum supervision. Patience, good interpersonal skills, good judgment, and committed to Service Excellence. Flexibility towards work shift required. CPR & First Aid required (training will be provided if necessary)

Please submit resume to:

Closing date: April 15, 2024

Candice Pope
Coordinator of Business Operations & Client Services
email to: candice.pope@utoronto.ca