

# HOW TO GET A JOB

## THE AA&CC HELPS!



Do you know what you are good at?

NO

Figure out your Unique Selling Propositions (USPs):

- ☐ Take the Online Self-Assessment ([uoft.me/self-assessment](http://uoft.me/self-assessment))
- ☐ Register for a Chat with a Professional session ([uoft.me/aaccevents](http://uoft.me/aaccevents))
- ☐ Complete the Flourish assessment ([utsc.utoronto.ca/projects/flourish/assessment](http://utsc.utoronto.ca/projects/flourish/assessment))

YES

GOOD!

- ☐ Look at the Work Study job postings in August and April ([CLNx.utoronto.ca](http://CLNx.utoronto.ca) -> Jobs & Recruitment)
- ☐ Review work options by degree on our Program Pathways documents ([uoft.me/careeroptionsafter](http://uoft.me/careeroptionsafter))
- ☐ Check out our Job Shadowing, In the Field, and networking events ([uoft.me/aaccevents](http://uoft.me/aaccevents))

YES!

NO

YES

Do you know what kinds of jobs you can do with what you're good at?

RIGHT ON!

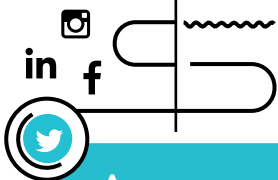


Did you know that sending resumes in response to job ads is only 1 of 50+ ways to get a job?

NO

- ☐ Find job search ideas at [50waystogetajob.com](http://50waystogetajob.com)
- ☐ Use the Resume Building Tool to get your resume ready for anything ([uoft.me/resumewriting](http://uoft.me/resumewriting))
- ☐ Apply to our Job Shadowing program to expand your network ([uoft.me/aaccevents](http://uoft.me/aaccevents))

YES



Are your social media accounts professional-looking enough for a potential boss to look at?

NO

- ☐ Make an appointment with an AA&CC Career Strategist to review your LinkedIn profile
- ☐ Read "How to Google yourself (in the right way)" ([thedigitalchain.com/google-yourself](http://thedigitalchain.com/google-yourself))

YES

YOU'RE ON THE RIGHT TRACK!

- ☐ Attend our Get Hired Conference in April
- ☐ Look for employer information and networking sessions on CLNx ([uoft.me/aaccevents](http://uoft.me/aaccevents))
- ☐ Practice making conversation at one of our Chat with a Professional events ([uoft.me/aaccevents](http://uoft.me/aaccevents))

NO

YES

Are you comfortable enough making conversation with new people in the community or at social events?

GOOD!

Are you comfortable talking about your experiences (school, work, volunteer)?

NO

- ☐ Use the Big Interview tool to practice your interviewing skills ([CLNx.utoronto.ca](http://CLNx.utoronto.ca) -> Resources -> Career Resources -> Big Interview)

YES

WELL DONE!

You have the tools you need, now you have to use them. Job ads work for only 4-24% of job seekers\*, so make a plan to meet people in your industry too!

Now you have to put in the work:

- ☐ Find and apply to job ads
- ☐ Find people to network with and meet them using tools like [tenthousandcoffees.com](http://tenthousandcoffees.com)