Career Learning Network (CLN) and Co-op

The CLN is a career-focused portal that brings together students and recent graduates with internal and external university partners. Co-op students may use it as an additional resource for identifying work term opportunities. In CLN, Co-op students can:

- Find postings for **on and off-campus jobs** and **research opportunities**
- Sign up for **experiential opportunities** with employers, alumni and partners
- Register for career fairs and employer info sessions on all three campuses
- Access quality career and employment **resources**
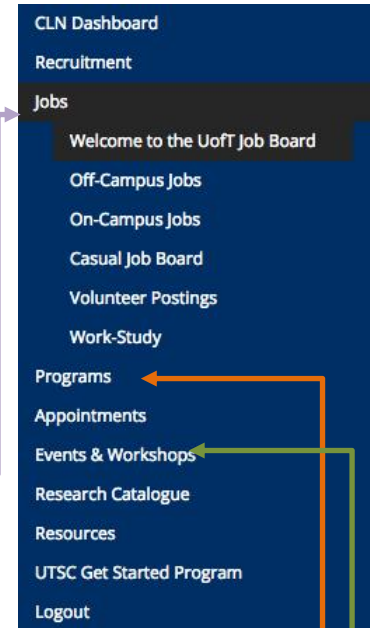
Jobs Board

The Jobs board is your link to hundreds of opportunities both on and off campus. Co-op students might find:

- Off-Campus Jobs (Full-time Immediate and Summer categories)
- On-Campus Jobs (also Full-time and Summer categories)

These positions may be suitable for Co-op – copy/paste/send interesting postings to your Student Development Coordinator to find out if they qualify!

How to search:

1. Select the type of opportunity you are seeking (e.g. Off-Campus Jobs).
2. Review all advertised positions or use Advanced Search to filter your search criteria. A suggestion for filtering: if a filter does not matter to you, do not select it, in order to see more postings!

> CLN Dashboard
> Recruitment
> Jobs
>   Welcome to the UofT Job Board
>   Off-Campus Jobs
>   On-Campus Jobs
>   Casual Job Board
>   Volunteer Postings
>   Work-Study
> Programs
> Appointments
> Events & Workshops
> Research Catalogue
> Resources
> UTSC Get Started Program
> Logout

Programs

Use Programs to begin developing relationships with potential Co-op employers early!

- **Extern Job Shadowing:** Job shadow professionals in their workplace to explore your career options and clarify your career goals
- **In the Field**: Tour professional organizations and companies to learn if they are a fit for you
- **Partners in Leadership:** Be mentored by UTSC alumni to ease your transition from school to work

Events & Workshops

Meeting directly with potential employers and working professionals is a great way to gain a competitive edge for a co-op position, to learn more about an industry and a company's culture. These sessions allow you to practice your networking skills while gaining valuable hiring process insight from alumni and recruiters.

Space is limited and these sessions fill up quickly. Be sure to sign up in advance, and attend, in order to make the best impression.

Employer Info Sessions, Career and Job Fairs, and other work-relevant events and workshops are posted in the Events & Workshops area in CLN.

UNIVERSITY OF TORONTO SCARBOROUGH

Academic & Career Advising Centre
DIVISION OF STUDENT AFFAIRS

www.utsc.utoronto.ca/aacc

Research Catalogue

The Research Catalogue contains many short-term research positions that may be appropriate for Co-op. Instead of searching multiple sites, or not knowing where to start, use this Catalogue as your starting source for identifying local, regional and global research opportunities that match your goals. This simple-to-use Catalogue is designed to help undergraduate and graduate students build awareness of the many routes to gaining quality research experience and recommendations for making a competitive application.

Institutional Profiles:
Search this database to explore research programs and projects in Toronto and around the world and learn about their timing, eligibility and application requirements.

Faculty Profiles:
Search this database to explore research interests of faculty at UTSC, and learn the types of research they offer as well as how to approach working with them. Use this tool when you find a position you want to pursue, and you want to submit a highly targeted application.

PROGRAM DETAILS

Type of Opportunity — ● OR ○ NOT
☐ SELECT ALL
☐ U of T Affiliated Summer Program
☐ UTSC Departmental Summary
☐ Research Abroad (North America)
☐ Research Abroad (International)
☐ Research with Voluntary Health Associations
☐ Canadian Institutes of Health Research (CIHR)

Name of Institution — contains

Description of Opportunity — contains

OTHER CONSIDERATIONS

Academic Recognition — ● OR ○ AND ○ NOT
☐ SELECT ALL
☐ U of T grade and credit
☐ U of T transfer credit (i.e., no grade)
☐ U of T co-op credit (subject to approval)
☐ Reference letter/experience
☐ Other

Session(s) Available — ● OR ○ AND ○ NOT
☐ SELECT ALL
☐ Fall Session
☐ Winter Session
☐ Summer Session
☐ Fall/Winter
☐ Fall/Winter/Summer
☐ Other

REQUIREMENTS

Relevant UTSC Academic Department(s) — ● OR ○ AND ○ NOT
☐ SELECT ALL
☐ All
☐ Anthropology
☐ Arts, Culture & Media
☐ Biological Sciences
☐ Computer & Mathematical Sciences
☐ Critical Development Studies

POSTING OWNER CRITERIA (FACULTY)

Last Name — contains

FACULTY MEMBER DETAILS

Academic Department or Centre — ● OR ○ NOT
☐ SELECT ALL
☐ Anthropology
☐ Arts, Culture & Media
☐ Biological Sciences
☐ Computer & Mathematical Sciences
☐ Critical Development Studies
☐ English

Main Research Interests — contains

Types of Research Opportunities — ● OR ○ AND ○ NOT
☐ SELECT ALL
☐ Course-based
☐ Paid - Work Study
☐ Paid - Other
☐ Volunteer
☐ Other

If course-based, for which course(s)? — ● OR ○ AND ○ NOT
☐ SELECT ALL
☐ Not Applicable
☐ ANTD31: Advanced Research in Anthropology
☐ ANTD32: Advanced Research in Anthropology
☐ BIOB98: Supervised Introductory Research in Biology
☐ BIOB99: Supervised Introductory Research in Biology
☐ BIOC99: Biology Team Research

Skills that Students Will Develop — ● OR ○ AND ○ NOT
☐ SELECT ALL
☐ Communication Skills - Verbal
☐ Communication Skills - Written
☐ Computer Skills - Software
☐ Computer Skills - Hardware
☐ Critical & Analytical Thinking
☐ Facilitation & Presentation

Resources

The Resources section contains tools that can help you find work!
- **The Vault**: Access career guides to learn about specific careers by field and gather insider industry information to enhance your resume and prepare for interviews
- **GoinGlobal:** Obtain detailed country job/internship listings and information on tailoring your application materials for working abroad

Where to Find CLN

Log into CLN with your UtorID at cln.utoronto.ca.