

## Transfer Credit Forfeit Form for High School and Secondary Curriculums

This form is to be used by students admitted to University of Toronto Scarborough's 2024-2025 session who received transfer credits for secondary school studies and wish to change or forfeit transfer credits. Students must complete all sections of this form before submission. This form should be submitted to [utsc.hstransfercredit@utoronto.ca](mailto:utsc.hstransfercredit@utoronto.ca) using your **utoronto.ca** email address.

Name: \_\_\_\_\_ Student Number: \_\_\_\_\_

### Important information:

- Deadline to forfeit: **October 31, 2024**
- If you were given two half credit courses, you must forfeit both half credits.
- If you have subsequently completed post-secondary studies, you are not eligible to apply for forfeit.
- This form applies only to transfer credits granted for the 2024-2025 session.
- Transfer credits will be removed from your academic record in [ACORN](#). Please check ACORN after 7-10 business days.
- Forfeited transfer credits will be subsequently removed from [Degree Explorer](#).
- You are encouraged to meet with a staff member at the [Academic Advising & Career Centre](#) before altering transfer credits.
- If you wish to speak with a staff member at Admissions & Student Recruitment before forfeiting your credits, please email [utsc.hstransfercredit@utoronto.ca](mailto:utsc.hstransfercredit@utoronto.ca) with your top three available times and dates.

### I wish to forfeit the following transfer credit(s):

<b>Transfer Credit Source and Subject</b> Choose from: AP, CAPE, Cambridge Pre-U, French Baccalaureate, GCE or IB	<b>Assigned Transfer Credit</b> As seen on Degree Explorer or ACORN	<b>For Students Awarded 3.0 AP Credits</b> If you wish to replace your forfeited credit for another eligible credit, please list the replacement subject below.
<i>E.G. AP Chinese Language &amp; Culture</i>	<i>LGGA**Y</i>	<i>AP Biology</i>

Reason for forfeiting the credit(s) \_\_\_\_\_

### Please initial next to each statement and provide a digital signature below.

\_\_\_\_\_ I understand that forfeited transfer credits cannot be reinstated at a later date.

\_\_\_\_\_ I understand that I have the opportunity to meet with a staff member in Admissions & Student Recruitment or the Academic Advising & Career Centre before forfeiting my transfer credit(s). It is my responsibility to contact the staff at Admissions & Student Recruitment or the AA&CC to request a meeting.

Student's Signature: \_\_\_\_\_