GET STARTED IN ARTS & SCIENCE CO-OP:
A DIGITAL TOOLKIT FOR INCOMING FIRST YEAR STUDENTS

WELCOME!

We are so glad you have decided to make us part of your undergraduate experience. As a co-op student you have access to a team of coordinators who will support you throughout your co-op journey at UTSC. Your first year is where you complete your co-op preparation courses so you will be ready to job search for your first co-op work term.

Over the next four years, you will get up to 1 year of paid full time work experience while completing your Bachelor of Arts or Bachelor of Science degree. The Student Services team will provide you with support from day 1 to graduation. We have a suite of programming specific for Arts & Science co-op students, opportunities to connect and engage with co-op employers, peers and alumni. Whether you exploring your co-op options, competing for co-op positions or in the workplace, the team is here to guide, support and cheer you on.

We look forward to meeting you in September at our Co-op Orientation and supporting your co-op success!

Cynthia Jairam-Persaud
Assistant Director, Student Services
Arts & Science Co-op
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OVERVIEW OF YOUR CO-OP DEGREE

In Arts & Science Co-op, you'll follow one of the following options leading to a four-year degree, comprised of 20 credits:

- Specialist Co-op program
- Double Major program (with one Major in a co-op area)
- or a Major Co-op program with two minors

In addition to completing the academic component of your degree (20 credits), you'll complete at least four co-op courses and spend 8 to 12 months working — called co-op work terms — that are relevant to your program of study.

Preparation Courses: COPB50 and COPB51
Job Search Courses: COPB52, COPC98, and COPC99 (for 3 work term programs)
Work Term Courses: course codes depend on program of study

For most programs, you'll follow the same academic program of requirements as your non-co-op peers. However, some programs have specific additional course and timing requirements that are outlined in the Academic Calendar.

HEAR FROM YOUR PEERS

Why choose co-op? What's life like on a work term? What do students do after they finish their degree? Check out what life is like as a co-op student
and check out our Voices of Co-op Podcasts to help you get started!

YOUR FIRST YEAR IN CO-OP

1.Attend Orientation and Participate in the Arts & Science Co-op Portal

Once the academic year starts in September, you will gain access to the Arts & Science Co-op Portal on Quercus. It hosts a suite of orientation materials that outline tools, resources and additional information that you require as you embark on your journey with us through first year and beyond. In September, we will also have our Co-op Orientation, stay tuned for more details!

2. Take Your Co-op Preparation Courses: COPB50 and COPB51

In your first year you should complete both COPB50 and COPB51. These courses are offered in the Fall, Winter, and Summer semesters. Read more about this course in the Academic Calendar. Read more about course enrolment for co-op courses here.

3. Select Your Co-op Work Term Sequence

Your work term sequence is essentially a map of when your two or three work terms and academic requirements will be completed. Work Term Sequences are selected during the Fall semester, and are set based on: your program of study, when you were admitted into the co-op program, your co-op program requirements, and the minimum number of work terms required for your program of study. Depending on your program, you'll begin work after you complete three, four or five study terms. Once work terms begin, they normally alternate with study terms until they've all been completed.

Prior to selecting your work term sequence, you will need to complete a sequence module in Quercus or attend a seminar. Look out for more details at Orientation in September.

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4. Complete Your Work Term Eligibility Requirements

To be eligible for your first work term, you will need to complete your Work Term Eligibility Requirements. Learn more about these requirements here and ensure that you fulfill all requirements prior to your first work term, so that you will be eligible to compete for your work term.

Requirements include the following:
- Choosing your Co-op Subject POSt (after completion of 4.0 credits)
- Maintaining a cGPA of 2.5
- Completion of certain # of credits (depends on academic program)
- Completion of certain academic courses (depends on academic program)
- Obtaining a Co-op Work Permit (for international students only)

5. Obtain a Co-op Work Permit (for international students only)

International students should apply for a co-op work permit when you are getting your study permit. Our International Student Centre can assist you if you have questions.

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CONTACT US

Meet some of the Arts & Science Co-op Team!

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Check us out on Instagram, where we regularly feature takeovers in our Stories from real students to share their perspectives, experiences, and answer your questions.

If you have a question about the program, you can reach the Arts & Science Co-op Office by emailing coopsuccess.utsc@utoronto.ca or calling 416-287-7260.

Finally, we look forward to seeing you at our Co-op Orientation on September 9, 2023. Stay tuned, more details to come!

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