

Payment Instructions

Please Note the Following:

- The preferred method of payment is using the ‘Transact Mobile Ordering’ app, available for Mobile Devices (i.e. smartphone or tablet) on the App Store or Google Play. The app allows you to make payments using your TBucks Account or Credit Card.
- If you do not own a Mobile Device or unable to install and set-up the ‘Transact Mobile Ordering’ app, please email the [Administrative and Financial Assistant](#) with your student number and authorization to charge your TBucks Account.

To Pay Your Deposit:

1. Download the ‘Transact Mobile Ordering’ app, available at the following links:
 - App Store:
<https://apps.apple.com/ca/app/transact-mobile-ordering/id1494719529?fbclid=IwAR2g2cWntCQIAzknIPYoblwqixO-00EnJCLCkG4QkBh6nTIihw44ZsEadt0>
 - Google Play:
https://play.google.com/store/apps/details?id=com.blackboard.mobileorder&hl=en_CA&fbclid=IwAR0ILTNB-cKY_B38ZBW067nBVmpiqxYwmZB8bFZMCt19r_dCp33qjsgoZfk
2. Select the ‘University of Toronto’
3. Login with your UTORid credentials
4. Select ‘UofT Department Products & Services’ under TCARD+ ECOMMERCE
5. Select the appropriate field trip under DPES
 - a) **Undergraduate Students** select **EESD07H3** Field Trip
 - b) **PhD Students** select **EES2201** Field Trip
 - c) **MEnvSc** Students select **EES1108** Field Trip
6. Pay your deposit using TBucks or Credit Card
 - You may load funds to your TBucks account at the following link:
<https://www.utsc.utoronto.ca/tcardplus/>