REQUEST TO ENROL IN 3.5 CREDITS

U of T Scarborough students are permitted to enrol in a maximum of 3.0 credits per semester on ACORN. Students who are interested in taking 3.5 credits must be granted permission from the Registrar’s Office. If your request is approved, you will be added into the course if there is space and you meet the enrolment controls for the course. You may opt to be added to a waitlist if the course is full or you may list an alternate course instead. Submit this form during the relevant request period, which can be found at utsc.utoronto.ca/registrar/enrol-more-3-credits

Full Name: _______________________________ Student #: _______________________________
U of T Email: _______________________________ Date: _______________________________

<table>
<thead>
<tr>
<th>Session (Fall, Winter, Summer)</th>
<th>Course Code</th>
<th>Alternate Course Code</th>
<th>Section Code (F, Y, or S)</th>
<th>Lecture Section (LEC 01)</th>
<th>Practical Section (PRA 0003)</th>
<th>Tutorial Section (TUT 0003)</th>
<th>Add me to the waitlist if course is full</th>
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Reason for Request (continue on back if necessary):______________________________________________________________

☐ I have read the instructions concerning this request
☐ I am in good academic standing and have a CGPA of 1.6 or higher
☐ I have not been approved to write a deferred exam this semester
☐ I do not fall under credit load restrictions as noted in the instructions on the website provided above
☐ I am not a BBA student (if you are, please follow the instructions in the Calendar – do not use this form)

Student Signature: __________________________________________

OFFICE USE ONLY

Decision by Director of Student Services or Designate
☐ Student’s CGPA is _______________________________
☐ Permission granted
☐ Request denied

Details or reason: _____________________________________________________________
___________________________________________________________
___________________________________________________________
Signature: ______________________ Date: __________________

Action
☐ Student has been enrolled / waitlisted for
☐ Student has been emailed

Staff initial and received stamp: __________________________________________
Staff initial and processed stamp: __________________________________________

The University of Toronto respects your privacy. Personal information that you provide to the University is collected pursuant to section 2(14) of the University of Toronto Act, 1971. It is collected for the purpose of administering admissions, registration, academic programs, university-related student activities, activities of student societies, safety, financial assistance and awards, graduation and university advancement, and reporting to government. In addition, the Ministry of Training, Colleges, and Universities has asked that we notify you of the following: The University of Toronto is required to disclose personal information such as Ontario Education Numbers, student characteristics and educational outcomes to the Minister of Training, Colleges and Universities under s. 15 of the Ministry of Training, Colleges and Universities Act, R.S.O. 1990, Chapter M.19, as amended. The ministry collects this data for purposes such as planning, allocating and administering public funding to colleges, universities and other post-secondary educational and training institutions and to conduct research and analysis, including longitudinal studies, and statistical activities conducted by or on behalf of the ministry for purposes that relate to post-secondary education and training. Further information on how the Minister of Training, Colleges and Universities uses this personal information is available on the ministry’s website. At all times it will be protected in accordance with the Freedom of Information and Protection of Privacy Act. If you have questions, please refer to www.utoronto.ca/privacy or contact the University Freedom of Information and Protection of Privacy Coordinator at McMurrich Building, room 104, 12 Queen’s Park Crescent West, Toronto, ON, M5S 1A8.