Scarborough Campus Residence Council Information Session
Today’s Agenda

• What is the SCRC?
• Why You Might Be Interested
• Positions Available
• How To Apply
• Questions?
What is the SCRC?

- The Scarborough Campus Residence Council is a student-run organization
- One of the 5 student societies on campus
- Levy funded
- Advocates for students in residents
- Plans activities and/or runs services to support students in residence
- Receives support from university staff within Student Housing and Residence Life, as well as Student Life Programs
Why You Might Be Interested

• Be a part of making the residence experience better for your peers
• Get hands-on experience in working with a team, event planning, managing finances, interacting with professional staff, creating marketing material, etc.
• Learn how university policies work – SCRC Constitution
• Get experience working with and learning from professional staff
• Build up your Co-Curricular Record
• Have input in a budget of over $20,000
• Honorarium of $700 for the President and $500 for the Vice-President roles
Programming Examples

- Chinese lantern decorating
- Minute-To-Win-It Challenges
- Game Show Nights
- Bubble Tea study session
- Ice Cream Sundae bar
- Haunted Halloween maze
- Talent Show
- Board Game Nights
- Pictures with Santa
- Movie Nights
- Video Game Nights
- Ski Trips
- Exam Destress kits
Positions Available

- President
- Vice-President Residence Life
- Vice-President Finance
- Vice-President Communications
• The President will provide leadership, direction and guidance to the council and is responsible for ensuring the efficient operation of the administration of all aspects of the Council. They represent the council to the university administration and bring forward student concerns. They assist the Vice Presidents to ensure all tasks are completed in a timely manner.

• Duties
  • Coordinate team meetings and set agendas for those meetings
  • Responsible for any room bookings required for events or meetings
  • Meets regularly with staff from Student Housing and Residence life, as well as the Student Life Programs Team
  • Represents the council at meetings of the Council on Student Services
  • Assist with event and program preparation, planning and execution
  • Provide support to VP Communications
  • Maintain clear and accurate operations documents/procedures for reference purposes
  • Other duties as assigned
The Vice-President Finance will be responsible for ensuring the efficient operation of financial systems and the maintenance of detailed and accurate financial records of all Council’s transactions and fiscal exchanges. They will work closely with university administration to achieve this.

Duties:
- Manage the council’s budget including recording all cash and cheque transactions
- Ensure council members are reimbursed for any SCRC expenses in a timely manner
- Periodically present council finances to university administration
- Complete final financial statement by the end of their term
- Fulfill all the trainings assigned by the Vice Provost, Students
- Coach incoming Vice-president after their term in April
- Record meeting minutes and send to executives in a timely fashion
The Vice-President Residence Life will be primarily tasked with managing council events. They will be chiefly responsible for gathering ideas for fun and engaging activities for residence students. They will also be in charge of ordering supplies and managing event preparation timelines.

Duties
- Poll students for event ideas
- Present event ideas to the council
- Manage event timelines
- Purchase supplies for events
- Manage the setup and cleanup of events
- Navigate the university risk assessment policies
- Liaise between Residence Engagement Facilitators and Residence Advisors to get students involved
Vice-President, Communications

• The Vice-President Communications will be responsible for ensuring the efficient promotion and marketing of upcoming and monthly events. They will work on outreach material including physical posters, and social media content, as well as gather ideas from students about how best to connect with them.

• Duties
  • Creates digital and print materials to inform students of upcoming events
  • Monitors social media platforms
  • Liaise with the Student Housing and Residence Life marketing for co-promotion of programs
  • Approves all marketing campaigns and plans before they are implemented
  • Maintains and ensures all marketing activities are cost-effective and student approachable
• You get training from professional staff
• You can work on joint programming with the Residence Lite Team
• Applicants for the SCRC will have an interview with the Residence Life Program Coordinator (me!)
• Indicate your interest by emailing by Monday, September 19th at 11:59pm
• Include your name, resume, and a brief paragraph about why a specific role interests you and your schedule!
  • Interested in multiple roles? Tell me why!

Contact: jonathan.collaton@utoronto.ca

https://utsc.utoronto.ca/residences/get-involved
• Not everyone will get an exec position, but that doesn’t mean you can’t help
Questions?